



# International Motor Bike Association

Internationale Motorsport Bond voor Amateurs



IMBA Secretary: Willi Jütten, Deichstrasse 6, 52525 Heinsberg - D

## Rules of Procedure 2019

### MEMBERS

1. **The I.M.B.A. knows two types of members, namely: General-, and honorary members.**  
**Members and honorary members have the general right to vote.** Vote delegation is only possible with members **of the own federation**  
 Voting on other media, for example by: E-mail, see Art. 13. Point 3. Rules of procedure
  - 1.1 General members are one or more national organisations to promote car and motorsports for amateurs.
  - 1.2 After at the latest 5 years of membership in the IMBA, all members are automatically obliged to send the defined number of drivers (each class at least 4 drivers/ teams) to the IMBA events (European Championship and Nations-Cup). They also have to organise events in each class (MX2, Open-Class, Ladies, side-car).
  - 1.3 Exceptional rules of that can only be made with ok from the IMBA congress. Applications for that have to be sending to the IMBA secretary before the following congress, so they can be presented to the congress.
  - 1.4 An exception was made for the AMCA in the side-car class. They are allowed to just send 3 teams in this class because of the expensive ferry costs.
  - 1.5 If a country would organize an Event/Race, they must:
    - a. Or they must have the permission from the Congress.
2. **Honorary members** are natural persons, who made themselves useful, in promoting the goals of IMBA.
3. **Entrance of active members.**
  - 3.1 A candidate must be incorporated.
  - 3.2 The request for admission must be presented to the management.
  - 3.3 Congress will decide if the admission is accepted, by majority vote.
  - 3.4 Principally, only one organisation per country can become a member.
  - 3.5 When a request to become a member is made by an organisation out of a country that already has an active member, the two organisations will be brought together to realise a co-operating body that represents both organisations in IMBA.
  - 3.6 If the organisations can not realise an agreement, the active member presents a motivated objection to the congress.
  - 3.7 The management settles the terms for new members in the trial period of two years.
  - 3.8 The active member that paid the contribution set by the congress receives a written confirmation.
  - 3.9 By the participation at the activities of IMBA and the valid membership at IMBA, every member/federation declares, that the race calendar for the European

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- championship of IMBA **has primacy on its own national race calendar.**
- 3.10 If in a country there are several motorsports federations and the IMBA member /federation, according to the IMBA governing board, in spite of express request with the linked motorsport, does not appear in the interest of IMBA, then the IMBA governing board can take the decision, to negotiate with another federation.
- 4. Entrance of honorary members.**
- 4.1 The submission of honorary members can be done by the active members or the management.
- 4.2 Congress decides about the acceptation of an honorary member by a majority vote.
- 5. Concluding of membership**
- 5.1 A: membership in IMBA ends with cancellation, exclusion or passes away, for active members as for honorary members.
- 5.2 Intention to terminate must be done by registered letter to the management, at last three months before the end of the calendar year. This letter has to be forwarded to the IMBA board.
- 5.3 Exclusion of an active member can be decided by the congress, when the active member does not meet its obligations, does not obey the statutes or the domestic rules of IMBA, if he fails, if he refuses to respect the decisions taken by majority.
- 5.4 To exclude a member, at least the half of the congress must be present.  
Exclusion of an active member is decided by the congress, with a 2/3 majority vote.
- 5.5 Members that are excluded or retired can not claim IMBA capital or property. They have to fill the obligations they accepted before the exclusion or retirement.
- 6. Membership fee:**  
Will be every year fixt by the congress. In **February**, all the members will receive the invoice. They must pay it before the end of March. By exceeding the regulations of payment, an extra cost of 25 € per month will be charged at your account. After first July it's not already paid, an extra cost of 250 € will be asked.
- 6.1 Contribution for **2019** is determined as: Membership; **€ 800,--**  
During the IMBA Congress annual dues will be revised as necessary.
- 6.2 Race-money for a race, placed on the calendar EC runs, Nat.-Cups, Quad, European Youth Championship **300,- €**  
During the IMBA Congress annual dues will be revised as necessary.
- 6.3 The driver presentation organization is free for every organizer what he wants to do, so who usual (the old) or in another way.  
If the presentation is on the Saturday removes, 100, - € extra costs will be charged to the event fee.  
Participation should be obligate out of respect to the organizer of all participants.
- 6.4 For another international organisation (for example Supermoto, classic-cross, Hillclimbing) the travel expenses and the hotel costs for possible present IMBA representative must be payed by the organising federation.
- 6.5 At cancellation of a race before or during the season for any reason whatever, there is no repayment takes place
- 6.6 will be free
- 7. The CONGRESS**
- 7.1 The congress is the highest authority of IMBA. Congress takes all decisions, not covered by statutes or domestic regulations, or reserved to the IMBA Board.
- 7.2 Congress must be held once a year, at least before December 1st of the calendar year. The IMBA Board sends the invitations at last 4 weeks before the congress.
- 7.3 The invitation must make mention of the date, place and hour of the meeting, together with the order of the day.

- 7.4 Each of our active members has three votes in the congress. An incomplete delegation may use written permits. Federations that do not send at least 1 person to the congress can not transfer their voting rights to other federations or associations
- 7.5 Amendments by resolution of the Congress in the various regulations are valid for at least 2 years and can only be changed if the IMBA Executive Board determines the need for action here ".
- 7.6 The delegation, sent by the member/federation, is also competent to adopt positions during the Congress and according to the determined statutes to vote, with the intention, to look after the interests of its own federation and of IMBA.
- 7.7 Congress is open for IMBA Board, delegates of the active members and honorary members.
- 7.8 The congress is lead by the chairman of the IMBA Board. In case of absence, he will be replaced by another member of the IMBA Board.
- 7.9 The Congress is qualified to vote, if 50% of the vote qualified members are present.
- 7.10 Congress decides by majority vote any points not covered by the articles of association or IMBA rules of procedure.
- 7.11 **Voting** concerning persons must be written, other vote by raising hands. A scriptural vote must be held if requested by an active member.
- 7.12 All members can send letters/requests to Congress submitted until 15th October (in the national language and in English).
- 7.13 Entries / applications from the associations to Congress are limited to a maximum of 3 important points, which should also be well-founded.
- 7.14 For specific issues and items for the agenda of the Congress, who were not known until October 15th, requests can still be submitted until November 1st (in the national language and in English). Points/suggestions/requests that arrive after November 1st, will not be placed on the agenda of the next Congress.
- 7.15 The Congress can no longer tolerate any exceptions to the above article, 7.12 and 7.13.
- 7.16 The cash auditor for the congress **2019** was fixed (**CSEN - MON**)
- 7.17 The IMBA Board decides where the points will be placed on the agenda of the congress, or the date of arrival decides that.

## **8. Protocol**

- 8.1 The secretary will write a protocol on the congress, including the following points:
  - names of all who are present,
  - number of valid votes,
  - decisions made by the congress of each agenda point.
- 8.2 The protocol is send to the members, within two months.
- 8.3 Remarks over the protocol must be sending to the IMBA-Board within one month after receipt.
- 8.4 Valid remarks will be discussed at the next Board meeting.
- 8.5 Ratification of the protocol will happen at the first following congress.
- 8.6 The definitive protocol will be signed by the chairman and another member of the Board.

## **9. HE IMBA-Board**

- 9.1 Authority
- 9.2 The IMBA-Board is charged with the daily management of IMBA. Board-members are natural persons, (2 or more) elected by the congress, They are recommended by the active members.
- 9.3 The Board has an extensive authority, excluding that reserved for the general meeting (congress), according to the articles of association, and the IMBA rules of procedure.
- 9.4 A board-member is chosen for four years and resigns, according to a schedule. A resigning board-member may offer for re-election. Each board-member is elected in a specific function.
- 9.5 The election of the board is supervised by the chairman of the general meeting.. The candidate with the majority of votes is elected.

- 9.6 A motion of non-confidence in a board-member must be approved by 2/3 of the delegates, permitted to vote, present at the general meeting.
- 9.7 The IMBA Board is entitled to give to people (photographers, press) IMBA issue press cards, which must be accepted by the organizers then, so that the persons mentioned have free access.  
The passes must be requested and the applicant was forced to sign and deliver a prepared statement.
- 9.8 **The IMBA Board is authorized, in special occasions, to engage a lawyer.**

## **10. FUNCTIONAL OPERATION**

- 10.1 The IMBA Board meets at least three times a year or as often as necessary. One week before the meeting the Board members should receive an invitation, including the order of the day of the meeting.
- 10.2 Decisions made by the IMBA Board are valid if taken by at least 3 board members.
- 10.3 The secretary writes a protocol of the board meeting. The protocol includes the names of all present members.  
Every member receives a copy of the protocol within 4 weeks.  
The protocol will be ratified at the next board meeting.

## **11. SPORT PRESIDENT**

- 11.1 The sports president is responsible for the leadership of all international IMBA events. He is responsible for observance of sports regulations.
- 11.2 During IMBA events, the leading is in hands of the international jury.  
If an IMBA Board member is present, he can advise the jury.
- 11.3 Alterations to the sport regulations, after acceptance by the IMBA Board, will be presented to the Congress by the sport president or the management Board.

## **12. HAPPENINGS**

- 12.1 Protests concerning the event happening must be give in writing form to the person in charge of organizing country in the international jury.
- 12.2 The International jury decides immediately. This decision has priority, irrespective of higher appeal. If a protest resulted in a decision, the sports president will be informed within 48 hours. This can be done by the fastest way (fax, letter, e-mail), explained in details, with also the motivation of the decision.  
Is it not possible to decide immediately, following the rules the facts can given up to the sport commission
- 12.3 Vocations are possible. Procedure explained in sports regulations.

## **13 HAPPENINGS BETWEEN ACTIVE MEMBERS**

- 13.1 Co-operation between active members is a matter of themselves, except for IMBA events. The co-operations can be reached by meetings or written agreements.
- 13.2 A riders exchange between active members, not concerning IMBA events, can be reached by good consulting. The active members will look upon that when a license is given; the rider has a fixed place of living in the country where the license is given (at least 1 year).
- 13.3 Before giving a license to a rider from another active member in IMBA, a written permission must be handed over by the home-country of the rider.
- 13.4 The active member who delivers the license is due to control to demand the written permission from the active member from where the rider is coming and to control if the driver really lives in the place he mentions. If these rules are respected, a member cannot refuse to give its authorisation.
- 13.5 By request of the member, the member who has written a license is due to control the place of living. By irregularities such as place of living is not correct, residence permit is not valid, steps will be taken to take in the license. The rider loses the right to start in the country he got his license from.

13.6 A written appeal can be made to the IMBA Board, to settle disputes between active members.

**14 VALIDITY**

14.1 In the case of translation differences of the statutes, it is assumed that in each case the Dutch Original has external validity.

14.2 The validity of the regulations and other documents within the IMBA is always derived from the question of the author/writer signatories.

Heinsberg, January 2019